

COORDINATION RECORD
PERSONNEL OFFICE

MEMORANDUM TO: Chief, Special Contracting, Allowances and Processing Staff
Chief, Personnel Procurement Division
Chief, Placement and Utilization Division
Chief, Employee Services Division
Chief, Classification and Wage Division
Chief, Military Personnel Division

SUBJECT:

REQUEST DATE:

SUSPENSE DATE:

FIELD STAFF MEMBER:

1. The issuance described above has been proposed for publication as indicated. It is requested that you review this material as it relates to the responsibilities and activities of your component and indicate your comments or suggestions below.

2. If there are substantive points of difference which would require that you non-concur in this publication, it is requested that you contact the individual designated above. Every effort should be made to resolve such differences before submission of this material to the Personnel Director. In the event this cannot be accomplished, however, your position should be stated below so that the Personnel Director may base his decision on this question on the full facts.


Chief, Plans, Research and
Development Staff

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COMMENTS:

NON-CONCUR

CONCUR

Signature

Signature

Date

Date